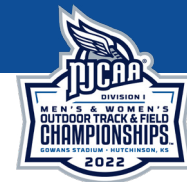




## PRE-CHAMPIONSHIP PACKET



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## WELCOME

On behalf of the National Junior College Athletic Association and Hutchinson Community College, congratulations on your qualification to the 2022 NJCAA DI Men's and Women's Track & Field Championships! The three-day event will be held at Gowans Stadium in Hutchinson, Kansas, from May 19-21, 2022. This pre-championship packet will serve as an in-depth guide for the championship and includes visitor information on the City of Hutchinson.

We look forward to welcoming you in Hutchinson and wish you the best of luck!

## NJCAA MISSION STATEMENT

It is the mission of the National Junior College Athletic Association (NJCAA) to promote and foster a national program of two-year college athletic participation in an environment that supports equitable opportunities consistent with the educational objectives of member colleges.

Unlawful discrimination is incompatible with this mission and detracts from the organization's goal of promoting healthy and fair competition. The NJCAA prohibits unlawful discrimination based on sex, race, color, national origin, ancestry, disability, religion, creed, sexual orientation, age or any other characteristic protected by applicable law in the NJCAA's governance, programs, regulations and employment practices.

## ABOUT THE NJCAA

Since 1938, the NJCAA has served as the nation's premier governing body for two-year collegiate athletics, providing student-athletes opportunities to PREPARE, COMPETE, SUCCEED and ACHIEVE in their academic and athletic disciplines. The NJCAA is the second-largest national intercollegiate athletic organization in the United States, with over 500 member schools in 44 states. Each year over 3,400 teams compete in 28 different sports across multiple divisions in the NJCAA and the organization sponsors 52 national championship events and sanctioned football bowl games.

For more information, visit: [NJCAA.org](https://www.njcaa.org)

## TOURNAMENT PERSONNEL

POSITION	NAME	PHONE NUMBER	EMAIL
Championship Director	Josh Gooch	(620) 665-3530	goochj@hutchcc.edu
Championship Director	Robert Spies	(620) 665-3395	spiesr@hutchcc.edu
Sports Information Director	Steve Carpenter	(620) 665-3593	carpenters@hutchcc.edu
Coordinator of Sports Medicine	Ryan Hilty	(620) 728-8197	hiltyr@hutchcc.edu
Athletic Trainer	Amanda Beadle	(620) 665-3553	beadlea@hutchcc.edu
Assistant Athletic Director	Steve Kappenman	(620) 728-8105	kappenmans@hutchcc.edu
Coordinator of Ticketing	Dillion Archer	(620) 665-3594	archerd@hutchcc.edu
Heartland Timing	Dennis Weber		dennis@heartlandtiming.com
Head Track Referee	Mark Stanbrough		mstanbro@emporia.edu
Head Throws Referee	Connie Brand		connietrackofficial@gmail.com
Head Jumps Referee	Jim Cross		jacross81@hotmail.com



## SCHEDULE OF EVENTS

### PACKET PICKUP

- Date: Wednesday, May 18, 2022
- Time: 11:00 AM. to 3:00 PM
- Location: Stringer Fine Arts Center lobby

### PRACTICES

- Date: Wednesday, May 18, 2022
- Time: 11:00 AM - 6:00 PM
- Location: Gowans Stadium

Teams can be dropped off and enter Gowans Stadium at the West entrance. Athletes can enter the track and infield at the designated entrance on the northeast corner of the stadium for practice and on competition days.

### WARM UP

Athletes can enter the track on competition days only 30 minutes before an event. There is a designated warm-up area adjacent to Gowans Stadium, just northeast of the stadium.

On Thursday, Friday and Saturday no warm-ups on the track; warm-up area will be located in the fenced area northeast of the track. During competition on Thursday, Friday and Saturday no coaches, athletes or spectators will be allowed on the infield or track

### SHUTTLE

A shuttle will be provided to any competitors in the javelin and hammer competitions. A HutchCC van will pick up outside the northeast gate of Gowans Stadium one (1) hour before the competition starts and will return after the competition is completed.

#### Shuttle Pickup times:

- Thursday, May 19: 9:30 a.m. - Women's Hammer (Fairgrounds Park)
- Thursday, May 19: 12:30 p.m. - Men's Hammer (Fairgrounds Park)
- Friday, May 20: Women's Combined Events - after long jump (Fairgrounds Park)
- Friday, May 20: Men's Combined Events - after pole vault (Fairgrounds Park)
- Saturday, May 21: 8:30 a.m. - Men's Javelin (Fairgrounds Park)
- Saturday, May 21: 11:30 a.m. - Women's Javelin (Fairgrounds Park)

### IMPLEMENT WEIGH-IN

All implements will take place in the north locker room of Gowans Stadium.

- Thursday, May 19 - 7 a.m.-11 a.m.
- Friday, May 20 - 7 a.m.-11 a.m.
- Saturday, May 21 - 7 a.m.-11 a.m.





## MEET SCHEDULE

**THURSDAY, MAY 19****Combined Events**

- 9 a.m. .... Women's Combined Events  
(100m hurdles - HJ - SP - 200m)
- 9:15 a.m. .... Men's Combined Events  
(100m - LJ - SP - HJ - 400m)

**Field Events**

- 11 a.m. .... Women's Hammer - Trial & Final  
Fairgrounds Park - Transportation Provided if needed
- 11 a.m. .... Men's Long Jump - Trial & Final
- 1 p.m. .... Women's Pole Vault Final
- 2 p.m. .... Men's Hammer - Trial & Final  
Fairgrounds Park - Transportation Provided if needed
- 2 p.m. .... Women's Long jump - Trial & Final
- 5 p.m. .... Men's Pole Vault Final

**Running Events**

- 5 p.m. .... Women's 4x800m Relay Final
- 5:15 p.m. .... Men's 4x800m Relay Final
- 5:30 p.m. .... Women's 4x100m Relay Trials
- 5:45 p.m. .... Men's 4x100m Relay Trials
- 6 p.m. .... Women's 400m hurdles Preliminary
- 6:15 p.m. .... Men's 400m hurdles Preliminary
- 6:30 p.m. .... Women's 400m Dash Preliminary
- 6:45 p.m. .... Men's 400m Dash Preliminary
- 7 p.m. .... Women's 10,000 Meter Run - Final
- 7:50 p.m. .... Men's 10,000 Meter Run - Final

**FRIDAY, MAY 20****Combined Events**

- 9 a.m. .... Men's Combined Events  
(110 HH - Disc - PV - Jav - 1500m)
- 9:30 a.m. .... Women's Combined Events  
(LJ - Jav - 800m)

All Javelin Events are conducted at Fairgrounds Park  
Transportation Provided if needed

**Field Events**

- 11 a.m. .... Men's Shot Put - Trials & Final
- 12 p.m. .... Men's High Jump - Final
- 2 p.m. .... Women's Shot Put - Trials & Finals
- 2 p.m. .... Women's High Jump - Final

**Running Events**

- 1 p.m. .... Women's 1,500m - Preliminary
- 1:15 p.m. .... Men's 1,500m - Preliminary
- 1:40 p.m. .... Women's 100-Meter Hurdles - Preliminaries

- 2:05 p.m. .... Men's 110-Meter Hurdles - Preliminaries
- 2:30 p.m. .... Women's 100 Meter Dash - Preliminaries
- 2:50 p.m. .... Men's 100 Meter Dash - Preliminaries
- 3:10 p.m. .... Women's 800 Meter Run - Preliminaries
- 3:30 p.m. .... Men's 800 Meter Run - Preliminaries
- 3:50 p.m. .... Women's 200-Meter Dash - Preliminaries
- 4:05 p.m. .... Men's 200-Meter Dash - Preliminaries
- 4:30 p.m. .... Women's 3,000-Meter Steeplechase - Final
- 4:50 p.m. .... Men's 3,000-Meter Steeplechase - Final
- 5:10 p.m. .... Women's 4x400-Meter Relay - Preliminaries
- 5:25 p.m. .... Men's 4x400-Meter Relay - Preliminaries

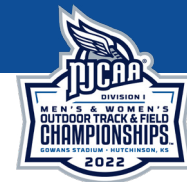
**SATURDAY, MAY 21****Field Events**

- 10 a.m. .... Men's Javelin - Trials & Final  
(Fairgrounds Park - Transportation Provided if needed)
- 11 a.m. .... Women's Discus - Trials & Final
- 11 a.m. .... Women's Triple Jump - Trials & Final
- 1 p.m. .... Women's Javelin - Trials & Final  
(Fairgrounds Park - Transportation Provided if needed)
- 1 p.m. .... Men's Discus - Trials & Final
- 1:30 p.m. .... Men's Triple Jump - Trials & Final

**Running Events**

(Subject to change based on 5,000, entrants)

- Noon ..... NATIONAL ANTHEM/Awards/Recognition
- 12:30 p.m. .... Women's 4x100-Meter Relay - Final
- 12:40 p.m. .... Men's 4x100-Meter Relay - Final
- 12:50 p.m. .... Women's 1,500 Meter Run - Final
- 1 p.m. .... Men's 1,500 Meter Run - Final
- 1:10 p.m. .... Women's 400-Meter Dash - Final
- 1:20 p.m. .... Men's 400-Meter Dash - Final
- 1:35 p.m. .... Women's 100-Meter Hurdles - Final
- 1:45 p.m. .... Men's 110-Meter Hurdles - Final
- 2 p.m. .... Women's 100-Meter Dash - Final
- 2:10 p.m. .... Men's 100-Meter Dash - Final
- 2:20 p.m. .... Women's 800-Meter Run - Final
- 2:30 p.m. .... Men's 800-Meter Run - Final
- 2:45 p.m. .... Women's 400 Meter Intermediate Hurdles - Final
- 2:55 p.m. .... Men's 400 Meter Intermediate Hurdles - Final
- 3:10 p.m. .... Women's 200-Meter Dash - Final
- 3:15 p.m. .... Men's 200-Meter Dash - Final
- 3:25 p.m. .... Women's 5,000-Meter Run - Final
- 3:50 p.m. .... Men's 5,000-Meter Run - Final
- 4:15 p.m. .... Women's 1,600-Meter Relay - Final
- 4:25 p.m. .... Men's 1,600-Meter Relay - Final
- 4:45 p.m. .... AWARDS PRESENTATION



## WEATHER POLICY

The NJCAA will make decisions on weather with conjunction of the NCAA Playing rules, Tournament host and NJCAA National Office.

## COACHES MEETING

- Date: Wednesday, May 18, 2022
- Time: 4:00 PM
- Location: Gallery Theater, Stringer Fine Arts Center (just east of Gowans)

For questions, please contact: Robert Spies  
(620) 665-3395  
[spiesr@hutchcc.edu](mailto:spiesr@hutchcc.edu)

## QUALIFYING STANDARDS

2021-2022 NJCAA MEN'S AND WOMEN'S DIVISION I OUTDOOR TRACK & FIELD QUALIFYING STANDARDS							
WOMEN				MEN			
EVENT	FAT	EVENT	FAT	EVENT	FAT	EVENT	FAT
100-Meter Dash	12.04	High Jump (SH)	1.62 (1.57)	100-Meter Dash	10.55	High Jump (SH)	2.02 (1.97)
200-Meter Dash	24.58	Long Jump	5.57	200-Meter Dash	21.36	Long Jump	7.20
400-Meter Dash	56.34	Triple Jump	11.54	400-Meter Dash	48.31	Triple Jump	14.63
800-Meter Run	2:20.71	Shot Put	12.67	800-Meter Run	1:54.47	Shot Put	15.15
1,500-Meter Run	4:58.16	Discus	40.24	1,500-Meter Run	4:02.32	Discus	45.64
3,000-Meter Steep.	12:23.31	Hammer	42.95	3,000-Meter Steep.	9:58.83	Hammer	48.21
5,000-Meter Run	18:59.52	Javelin	36.34	5,000-Meter Run	15:25.35	Javelin	51.11
10,000-Meter Run	41:05.59	Pole Vault (SH)	3.16 (3.01)	10,000-Meter Run	32:56.16	Pole Vault (SH)	4.41 (4.26)
100-Meter Hurdles	14.71	Standards men and women pole vault progression 15cm for the first 3 heights and 10cm for the remainder		110-Meter Hurdles	14.55	Standards men and women pole vault progression 15cm for the first 3 heights and 10cm for the remainder	
400-Meter Hurdles	1:06.80			400-Meter Hurdles	55.20		
4x100-Meter Relay	48.21			4x100-Meter Relay	41.47		
4x400-Meter Relay	4:00.83			4x400-Meter Relay	3:17.17		
*4x800-Meter Relay	10:01.75			*4x800-Meter Relay	7:54.30		
<p>Nine contestants will qualify for the finals in each field event *=composite times for 4x800m and 4x880yd relay can be used to compute total time. (no splits, actual timed event) <b>NOTE: THE 100, 200, 400, 100H, 110H, 400H, and 4x100 RELAY WILL QUALIFY TO FINALS BY THE EIGHT FASTEST TIMES.</b> Manually operated electronic time devices which record to the hundredth of a second must be rounded to the next tenth. For example: 41.57 becomes 41.6 and 52.91 becomes 53.0. The competitive field in the Heptathlon (Women) and Decathlon (Men) will be fixed at 16 individuals. The top 16 entries listed on Direct Athletics (<a href="http://www.directathletics.com">www.directathletics.com</a>) will be submitted for consideration by the deadline date. Should any invited athlete choose not to compete, the next highest entered individual will be invited. This process will continue until the field of 16 is complete.</p>							



## ENTRY REQUIREMENTS

All entries including combined events and white card entries will be online through [www.directathletics.com](http://www.directathletics.com). Entries will be entered in guideline to the **NJCAA Rules**: 2021-2022 NJCAA Handbook Sport Code 29. Track & Field - Men's and Women's Section 4. Rules and Procedures.

**Relay performances:** 4x100 and 4x400 performances can not be composited. 4x800m relay times may still be composited. All qualifying relay times must be run in 2022. 4x800m relay performances may still qualify and be entered in DirectAthletics based on a composite time from individual performances achieved in 2022 by active and eligible members of the 2022 roster in accordance with the guidelines outlined above for individual performances.

**White Cards:** The NJCAA Track & Field Coaches Association will allow only three white cards per team. If you enter more than three white cards, all white card entries will be disqualified.

## TOURNAMENT DEADLINES

### FORMS

Please complete the [Entry Procedure Verification Form](#). The form can also be found in Appendix II.

- Forms must be sent electronically to [Robert Spies, spiesr@hutchcc.edu](mailto:spiesr@hutchcc.edu), by **Tuesday, May 10, 2022**.

## POST-CHAMPIONSHIP AWARDS

### MEN'S AWARDS

1. Awards shall be given to the first, second, and third place teams.
2. Gold medals shall be presented to the first-place finisher in each event, including relays.
3. Silver medals shall be presented to the second-place finisher in each event, including relays.
4. Bronze medals shall be presented to all third, fourth, fifth, and sixth-place finishers in each event, including relays.
5. Coach of the Meet Award shall be presented.

### WOMEN'S AWARDS

1. Awards shall be given to the first, second, and third place teams.
2. Gold medals shall be presented to the first-place finisher in each event, including relays.
3. Silver medals shall be presented to the second-place finisher in each event, including relays.
4. Bronze medals shall be presented to all third, fourth, fifth, and sixth-place finishers in each event, including relays.
5. Coach of the Meet Award shall be presented.





## SPECIAL AWARDS

1. NJCAA Division I Men's Outdoor Track & Field Coach of the Year Award
2. NJCAA Division I Women's Outdoor Track & Field Coach of the Year Award
3. NJCAA Division I Men's Outdoor Track & Field Assistant Coach of the Year Award
4. NJCAA Division I Women's Outdoor Track & Field Assistant Coach of the Year Award
5. NJCAA Division I Men's Outdoor Track & Field Most Valuable Track Athlete of the Meet Award
6. NJCAA Division I Women's Outdoor Track & Field Most Valuable Track Athlete of the Meet Award
7. NJCAA Division I Men's Outdoor Track & Field Most Valuable Field Athlete of the Meet Award
8. NJCAA Division I Women's Outdoor Track & Field Most Valuable Field Athlete of the Meet Award

## UNIFORMS

### UNIFORM POLICY

All uniforms for relay members must comply with the NCAA Men's and Women's Cross Country and Track and Field 2021 and 2022 Rules, Rule 6; Section 4; Articles 1, 2, and 3. This is not a disqualifiable offense; officials will let your athletes know they must be in compliance to participate in their event. All athletes must properly wear only school issued uniforms while in competition.

### SPIKES

$\frac{1}{4}$  inch spikes are the maximum length. Athletes not complying will be disqualified by the referee.

## EQUIPMENT

### POLE STORAGE

There will be an available storage area inside the Jack Mull Complex for storage. If poles need to be shipped, please ship to:

Hutchinson Community College  
C/O Robert Spies-Head Track Coach  
1300 North Plum  
Hutchinson, KS 67501

## VENUE INFORMATION

### OFFICIAL TEAM ENTRANCE

Gameday Entrance: Designated entrance on northeast corner of the track. Please bring credential and/or bib number.

### LOCKER ROOMS

Locker rooms at Gowans Stadium will not be available. Team camps can be set up in the east Gowans Stadium stands.





## VENUE MAP

Please reference Appendix 1 for the Gowans Stadium map.

## EMERGENCY EVACUATION PLAN - SEVERE WEATHER

In case of severe weather during the championships, we will clear the stadium and direct athletes and coaches to the basements of the Rimmer Learning Resource Center (located just west of Gowans Stadium), Stringer Fine Arts Center (building adjacent to Gowans Stadium to the East) and Lockman Hall (located just northwest of Gowans Stadium)

## TICKETS

Tickets to the 2022 NJCAA DI Men's and Women's Outdoor Track & Field Championships can be purchased through E-Tix. Link not yet available.

Pricing:

Daily:	\$10 - Adults
	\$5 - Kids (K-6th grade)
	Free - Pre-K Free

## PARKING

Bus and Team Parking Location: West Sports Arena Parking

Dropoff and pickup point is west side of Gowans Stadium

Spectator Parking Location: West side of Gowans Stadium

Pricing: No charge

## APPEALS AND PROTESTS

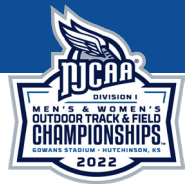
- Only coaches may make protests or appeals.
- A \$50.00 sincerity fee will be charged for all appeals and protests. The sincerity fee will be returned to the coach if the appeal or protest is upheld. In the event the appeal or protest is disapproved, the fee will be included in the receipts of the meet.
- The appeal or protests shall be presented in writing within 30 minutes of final results being posted on an official form, to the Jury of Appeals who will render a final decision. The jury may hear oral comments from the coach and/or meet officials to assist in arriving at its decision.

### Jury of Appeals:

NJCAA Track & Field Vice Chair: Shane Larson

Meet Director: Josh Gooch

NJCAA Representative: Darren Drake and Jerry McCarty



## GAMES COMMITTEE

NJCAA Track & Field Vice Chair: Shane Larson

Meet Director: Josh Gooch and Robert Spies

Coaches Association Officers: Dee Brown, Don Cox, Chip Gayden

## TEAM TRAVEL & TRANSPORTATION

### AIRPORT INFORMATION

- **Eisenhower National Airport**, Wichita, Kan. - 48 miles
- **Kansas City International Airport**, Kansas City, Mo. - 250 miles
- **Will Rogers World Airport**, Oklahoma City, Okla. - 228 miles
- **Forbes Field**, Topeka, Kansas - 180 miles

## HOTELS

Hotel	5/17/2022	5/18/2022	5/19/2022	5/20/2022	5/21/2022	Rate
<b>Comfort Inn &amp; Suites</b>	20 (single)	20 (single)	20 (single)	20 (single)	20 (single)	\$149.99
1601 Super Plaza	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	\$149.99
620.669.5200						
<b>Days Inn</b>	15 (single)	15 (single)	15 (single)	15 (single)	15 (single)	\$89.95
1420 North Lorraine	15 (two-bedded)	15 (two-bedded)	15 (two-bedded)	15 (two-bedded)	15 (two-bedded)	\$79.95
620.665.3700						
<b>Fairfield Inn &amp; Suites</b>	No Rooms Blocked	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	\$109.00
1111 North Lorraine						
620.259.8787						
<b>Hampton Inn</b>	20 (single)	20 (single)	20 (single)	20 (single)	20 (single)	\$149.99
1401 1/2 East 11th	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	
620.665.9800						
<b>Holiday Inn Express</b>	1 (single)	1 (single)	1 (single)	1 (single)	1 (single)	\$108.00
911 Porter St.	39 (two-bedded)	39 (two-bedded)	39 (two-bedded)	39 (two-bedded)	39 (two-bedded)	
620.259.8656						
<b>Hutchi Bell Hotel</b>	20 (single)	20 (single)	20 (single)	20 (single)	20 (single)	\$65.00
44 Des Moines   South Hutchinson	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	30 (two-bedded)	\$65.00
620.663.4444						

## MEDICAL

### AMBULANCE

There will be an ambulance on standby at Gowans Stadium at these times:

- Thursday, May 19: 1 p.m. to 9:00 p.m.
- Friday, May 20: 9 a.m. to 6:00 p.m.
- Saturday, May 21: 10 a.m. to 5 p.m.



## ATHLETIC TRAINING

Certified Athletic Trainers from Hutchinson Community College will be at the meet to assist you with your athlete's health care needs.

The Hutchinson Community College Athletic Training Room is located on the main level of the west side of Gowans Stadium. The training room will open one hour before the first event of the day.

We strongly encourage that your team travel with a certified athletic trainer. We ask that your athletes not loiter in the athletic training room. Please be patient and courteous when using this facility.

If you are not traveling with an athletic trainer and you have athletes needing modalities other than ice, you will need to bring a signed script on letter head, from your ATC or other medical professional (Dr., PT, etc...), outlining the treatment parameters for that athlete's injury. No treatments (other than ice) will be administered without the script. No exceptions will be made.

If you have any taping needs, please bring your own supplies. Host athletic trainers will not be performing therapeutic massage for participants. There will be a separate site close to the athletic training room designated for massage for your staff to provide your athletes massage if deemed necessary.

There will be a Physician or Physician's assistant on site though out the meet should you need their assistance, contact the on-site Athletic Trainers.

## CHAMPIONSHIP MEDICAL CONTACTS

- Ryan Hilty, Coordinator of Sports Medicine, Hutchinson Community College  
(620) 728-8197 email: [hiltyr@hutchcc.edu](mailto:hiltyr@hutchcc.edu)
- Amanda Beadle, Head Athletic Trainer, Hutchinson Community College  
(620) 665-3553 e-mail: [beadlea@hutchcc.edu](mailto:beadlea@hutchcc.edu)
- Sarah Lemmons, Assistant Athletic Trainer, Hutchinson Community College  
(620) 728-8190 e-mail: [lemmons@hutchcc.edu](mailto:lemmons@hutchcc.edu)
- Hutchinson Regional Medical Center, 1701 East 23rd Ave.  
(620) 665-2000

## LOCAL HOSPITALS

- Hutchinson Regional Medical Center  
1701 E 23rd Ave, Hutchinson, KS 67502 | 620-665-2000
- Prairie Star Health Center  
2700 E. 30th Ave, Hutchinson, KS 67502 | 620-663-8484
- Hutchinson Clinic Walk-in Care  
2101 N Waldron St, Hutchinson, KS 67502 | 620-669-2500



## LOCAL PHARMACIES

- Dillon's Pharmacy  
3200 Plaza E Dr. Hutchinson, KS 67502 | 620-663-7628
- The Medicine Shoppe  
1401 N. Main St Hutchinson, KS 67501 | 620-663-7681
- Walmart Super Center  
1905 E. 17th Ave. Hutchinson, KS 67501 | 620-669-9090

## CREDENTIALS

### TEAM CREDENTIALS

Athlete credentials and bib numbers will be in the team packet given to coaches upon arrival.

On-Site Team Credential Contact (if available): Robert Spies

Dates of Team Credential pick up: Wednesday, May 18

Times of Team Credential pick up: 11 a.m. to 3 p.m.

Location of Team Credential pick up: Lobby of Stringer Fine Arts Center

### MEDIA CREDENTIAL REQUESTS

All non-participating team media may request a media credential request by completing the following form: [NJCAA Championship Media Credential Request Form](#).

Requests must be submitted by the media agency's sports editor or news director. Non-participating team media includes, but is not limited to, the following: television news outlets, print newspapers, sports websites and blogs, radio, freelance photographers.

Once the media credential request is submitted, NJCAA National Office or the Championship Host will follow-up directly regarding the status of your credential request and next steps.

Any team media personnel, including sport information directors, team photographers, etc., should be included in the team credentials list and does not need to submit a media credential request.

For questions regarding media credential requests, please contact:

Elisabeth Schmidt  
NJCAA Athletics Communications Associate  
[eschmidt@njcaa.org](mailto:eschmidt@njcaa.org)

## HOSPITALITY

### CHAMPIONSHIP HOSPITALITY

A hospitality room will be available to officials, volunteers, media and coaches in the Gallery Theater of the Stringer Fine Arts Center, which is located just east of Gowans Stadium.

Times: 9 a.m. to 5 p.m.

Location: Gallery Theater, Stringer Fine Arts Center (adjacent to Gowans Stadium in east side)





**No athletes will be admitted.** Food and drinks must be consumed in Gallery Theatre. No food or drinks are allowed to be taken out.

## VENUE FOOD & BEVERAGE

Concessions will be available throughout the championship.

## PROGRAMS & MERCHANDISE

### OFFICIAL CHAMPIONSHIP PROGRAM

The Official Championship program will be available for purchase for \$2.00 at the championship.

### MERCHANDISE

Official NJCAA national championship merchandise is provided exclusively by [Fine Designs](#) with an expansive list of items and customization options that include adding player numbers, team names and other NJCAA branded graphics to championship apparel. **Participating championship teams can order merchandise on-site or directly from Fine Designs prior to the championship.** Please see below for details on both options:

1. **Order and Pay Onsite:** A team order can be placed on-site via a team order form and working directly with a Fine Designs rep. Payments can be made by credit/debit card or cash. Merchandise will be provided on-site. Team order forms will be provided on-site at the championship and can be accessed by visiting: [Onsite Team Order Form](#). *The Team order form must be submitted on-site and is not able to be submitted prior to the event.*
2. **Order Direct:** Fine Designs can be contacted via email or phone to place a custom order for merchandise *prior to the championship*. The order can be paid by check or directly by the college. Merchandise will be shipped to the address and shipping method selected by the college. Contact Information for Fine Designs to place an order is below. *Direct orders are not able to be shipped to the championship site and will not be available for pick-up at the merchandise booth.*

Email: [Midlandcustomerservice@finedesigns.com](mailto:Midlandcustomerservice@finedesigns.com)

Phone: (859) 241-1265

To simplify your athletic department's expense management, CommercePayments' prepaid expense card allows administrators and coaches to streamline the process of providing teams with spending money.

For more information, contact:

Robyn Montoya

[Robyn.Montoya@CommerceBank.com](mailto:Robyn.Montoya@CommerceBank.com)

## MEDIA RELATIONS

### OFFICIAL NJCAA CHAMPIONSHIP WEBSITE

The official 2022 NJCAA DI Outdoor Track & Field Championships website can be found by visiting: [www.njcaa.org/championships/sports/track-out/div1/index](http://www.njcaa.org/championships/sports/track-out/div1/index)

The official championship website contains the tournament schedule and results, photo galleries, video highlights, historical archives, ticking information, and more.



## SOCIAL MEDIA

Follow the NJCAA on social media for the most up-to-date information surrounding the 2022 NJCAA DI Outdoor Track & Field Championships.



@NJCAA  
@NJCAAXCTF  
@NJCAANetwork



NJCAA



NJCAA

## CHAMPIONSHIP RESULTS

The 2022 NJCAA DI Outdoor Track & Field Championships official results will be available by visiting: [www.njcaa.org/championships/sports/track-out/div1/index](http://www.njcaa.org/championships/sports/track-out/div1/index)

For questions regarding official live statistics or box scores, please contact:

Elisabeth Schmidt  
NJCAA Athletics Communications Associate  
[eschmidt@njcaa.org](mailto:eschmidt@njcaa.org)

## CHAMPIONSHIP PHOTO AND VIDEO REQUESTS

All media parties requesting access photos or video highlights from the 2022 NJCAA DI Outdoor Track & Field Championships should do so by completing the [NJCAA Championship Media Request Form](#).

This form should be completed by participating team sport information directors or individuals from television news outlets, print newspapers, sports websites and blogs, or radio.

## NJCAA NETWORK

All broadcasting rights (radio, TV, Internet streaming) of NJCAA Championship Events are exclusive to the NJCAA and the NJCAA will have final authority over all broadcasts. The NJCAA reserves the right to broadcast any of its championship events on its official digital network – NJCAA Network ([njcaa.org/network](http://njcaa.org/network)) or any other third-party.

Any rebroadcast, retransmission, or other use of NJCAA Network broadcasts without written consent of the National Junior College Athletic Association is prohibited.

## NJCAA NETWORK

The entirety of the 2022 NJCAA DI Outdoor Track & Field Championships will be broadcast live on the NJCAA Network and will be available to view on-demand at the conclusion of each contest. The NJCAA Network is available through a variety of pay-per-view pricing options:

- Meet Pass - \$15.00
- All-Access Pass (all 2021-22 NJCAA Championship events) - \$100.00

The **athletic director** of each team participating in the 2022 NJCAA DI Outdoor Track & Field Championships may request complimentary access to view all of the championship's events on the NJCAA Network. The complimentary access will ONLY be for the 2022 NJCAA DI Outdoor Track & Field Championships.

Complimentary NJCAA Network access will be provided so that coaches can review film and for athletic staff unable to attend the championship. Schools are permitted to use the complimentary viewing access for



on-campus viewing parties. The complementary access is **NOT** permitted to be shared with fans, parents, boosters, etc.

To request complimentary NJCAA Network access, please contact: [media@njcaa.org](mailto:media@njcaa.org).

## **RADIO & TV BROADCASTING POLICIES**

TV broadcasting will not be permitted for the 2022 NJCAA DI Outdoor Track & Field Championships.

## **NJCAA CODE OF CONDUCT & SPORTSMANSHIP POLICY**

### **NJCAA CODE OF CONDUCT**

This code of conduct applies to any and all contests/competition in which any NJCAA member college participates. Violations of the code of conduct occurring during the regularly scheduled season events shall be referred to the respective conference or region standards and ethics committee. The jurisdiction of the NJCAA Code of Conduct applies to all NJCAA member colleges and its representatives.

#### **Code of Conduct**

- A. Coaches and team personnel shall recognize the responsibility for proper conduct at any and all contests/competitions in which any NJCAA member college participates.
- B. Coaches shall recognize and assume responsibility for the actions of themselves and the team members. Each coach who has participants competing in the event shall be responsible for informing each participant about the Code of Conduct.

#### **Behavior**

Coaches, players and institutional personnel must remember that they are representatives of an institution of higher learning, its faculty, administration and student body. As such, they are expected to conduct themselves in a manner which would reflect credit on their team, institution, region and the NJCAA. Student-athletes, coaches and institutional personnel who are representing the NJCAA or NJCAA member colleges are subject to all NJCAA rules, regulations and penalties as stated in the NJCAA Handbook as well as local, state and federal laws.

Inappropriate and unacceptable behavior by coaches, players or institutional personnel will not be tolerated before, during, or after contests; at the hotel or in public while representing their college. This Code of Conduct does not replace Article XVIII of the NJCAA Handbook. Unacceptable forms of behavior include, but are not limited to:

1. Fighting
2. Taunting
3. Inappropriate celebration
4. Disrespectful attitude toward opponents, officials, tournament administrators
5. Use of profane and vulgar language
6. Use of drugs and/or alcohol, tobacco (including but not limited to e-cigarettes, vaping, etc.)
7. Disrespectful attitude toward host hotel personnel
8. Unlawful activities
9. Physical abuse or damage to college property or host hotel property.



### **Derogatory Comments**

- A. Players, coaches and institutional personnel shall not make any derogatory public comments regarding contests, competitions or game officials at any time; in print, broadcast social media, news releases or any other communications where comments may become public. The head coach will be responsible for any derogatory comment made by any player, coach or institutional personnel.
- B. A coach shall not address or permit anyone from making uncomplimentary remarks to any game official before, during, and/or after any and all NJCAA member contests/competitions in which any NJCAA member participates.

### **Reporting**

Violations of the Code of Conduct shall be reported to:

1. To the respective Region Director all regular season and region competition violations.
2. Postseason violations shall be reported to the Executive Director of the NJCAA or his/her designee.

### **Procedures - Immediate Action**

Where immediate action is needed to alleviate or control a situation:

- During the championship, the Executive Director or his/her designee shall have the authority to act at his/her sole discretion. Examples of events which would require immediate action include, but are not limited to, the following:
  - Allegation of serious misconduct requiring immediate suspension of institutional personnel or student- athletes from competition.
  - Instances where the Executive Director or his/her designee deems it necessary to protect the equity and integrity of the competition.
  - Protection of the event's officiating program, particularly in an instance where public comments by an institutional representative may affect competition.
  - Any instance or circumstance which might affect the safety of officials, participants or spectators attending the event.

### **Penalties - Immediate Action**

The Executive Director or his/her designee during championship competition may issue any penalty that he/she believes appropriate to any student- athlete or institutional personnel who has violated the regulations pertaining to conduct when the Executive Director or his/her designee concludes that immediate action is required. The actions of the Executive Director or his/her designee, during the championship shall be final and binding but shall be reported to the NJCAA Board of Regents within one (1) week.

### **Penalties - Timely Action**

*Reprimand:* The NJCAA Executive Director or NJCAA Board of Regents may issue a letter of reprimand to the coach, player or institutional personnel who violates the regulations pertaining to conduct. Copies of the letter of reprimand will be sent to the Director of Athletics, the President of the institution and the Region Director and/or National Office.

*Probation, suspension and other penalties:* If the misconduct is serious enough, the Executive Director or his/her designee during championship competition may issue other penalties which may include, but are not limited to, probation, suspension or disqualification of the coach, player or institutional personnel from participating in one or more contests.





## SPORTSMANSHIP

A basic principle of NJCAA athletic competition is to develop and foster respect for fellow participants, coaches, officials and spectators. Players, coaches and team personnel will recognize their responsibility for proper conduct before, during and after every contest. Coaches and Athletic Directors will recognize and assume responsibility for the behavior of themselves, players, staff, game management personnel and representatives of the respective NJCAA member institution.

### Violent

*Violent behavior is defined as:*

- An act in which physical contact or an attempt to make physical contact occurs with the purpose to do damage, harm, intimidate, incite a fight or otherwise injure a player, coach, referee, spectator or game management personnel or damage property.
- Engaging in hostile or abusive language or harassment that refers to race, religion, sex, sexual orientation and national origin and/or other threatening language.
- An act in which any bench personnel other than the head coach (or in the absence of the head coach the acting head coach) leave the bench area or designated warm-up area when a fight may break out or has broken out.
- When dealing with the football targeting rule, if a foul is called, the following will be adhered to as taken from the sport rulebook.
  - As targeting is a penalty, it would not be considered a violent ejection, it would be part of the football rules and enforced within the football rulebook. If the foul occurs in the first half of a game, the player is ejected for the remainder of the game. If the foul occurs in the second half or overtime of a game, the player is ejected for the remainder of that game and the first half of the next contest.

Penalties - The following penalties will be assessed if a game official ejects a player, coach, team personnel, staff member, or game management personnel for violent unsportsmanlike behavior:

- Immediate ejection and removal from the venue as defined by sight and sound.
- Mandatory ejection and removal from the venue for any bench personnel other than the head coach who leaves the bench or designated warm up area when a fight may break out or has broken out.
- A two-contest suspension to be served during the next two regularly scheduled or postseason contests. Suspension of a coach or player at the end of a season of play shall carry over to the following season.
- Should a player, coach or team representative receive as their first two ejections, a violent and a non-violent ejection, in any order, they must serve a three (3) contest suspension.
- Should the player, coach or team personnel be ejected for violent behavior a second time during the season, that individual shall be prohibited from participating in athletic contests of that institution for the remainder of the academic year, including postseason play.
- Penalties shall be imposed automatically by the offending institution with suspensions to be in effect for the next two regularly scheduled contests as appearing on the published schedule of the



institution at the time of the ejection.

- The referee may end the contest.

#### Failure to report and/or comply

Failure to report and/or comply will result in:

- For the first occurrence, the penalties will double for the offending participant, with the head coach also serving the doubled portion of the penalty and a letter of reprimand shall be sent to the Director of Athletics and the President of the institution.
- For the second occurrence, the penalties will double, and a sanction of probation shall be given to the offending institution for that sport in that year.
- Games played during the time of failure to report and/or failure to comply with Article XV, Section 3.A. must be forfeited

#### Non-Violent

Definition - Non-violent unsportsmanlike behavior is defined as profanity, vulgar gestures, trash talking, taunting or abusive language directed at players, coaches, referees, game management personnel and/or spectators. The use of tobacco or alcohol during NJCAA sponsored events is prohibited within this rule.

Penalties - The following penalties will be assessed if a game official ejects a player, coach, team personnel, staff member, or game management personnel for non-violent unsportsmanlike behavior:

- Immediate ejection and removal from the venue as defined by sight and sound.
- For the first non-violent ejection of the sport season, a one contest suspension to be served during the next regularly scheduled or postseason contest, unless a previous violent ejection was served. Suspension of a coach or player at the end of the season of play shall carry over to the following season. For the second non-violent ejection of the sport season, a two-game suspension shall be served. For the third non-violent ejection of the sport season, a four-game suspension shall be served. Each subsequent ejection will result in a doubling of the suspension previously served.
- Should a player, coach or team representative receive as their first two ejections, a violent and a non-violent ejection, in any order, they must serve a three (3) contest suspension.
- Penalties shall be imposed automatically by the offending institution with suspensions to be in effect for the next regularly scheduled contest as appearing on the published schedule of the institution at the time of the ejection.

Failure to report and/or comply - Failure to report and/or comply will result in:

- For the first occurrence, the penalties will double for the offending participant, with the head coach also serving the double portion of the penalty and a letter of reprimand shall be sent to the Director of Athletics and the President of the institution.
- For the second occurrence, penalties will double, and a sanction of probation shall be given to the offending institution for that sport in that year.
- Games played during the time of failure to report and/or failure to comply with Article XV, Section 3.A. must be forfeited.

Ejection of the Head Coach: The game shall be terminated, and a forfeit declared if the head coach is ejected



and there is no assistant coach or other college staff contractually bound to the institution willing to assume responsibility for the team.

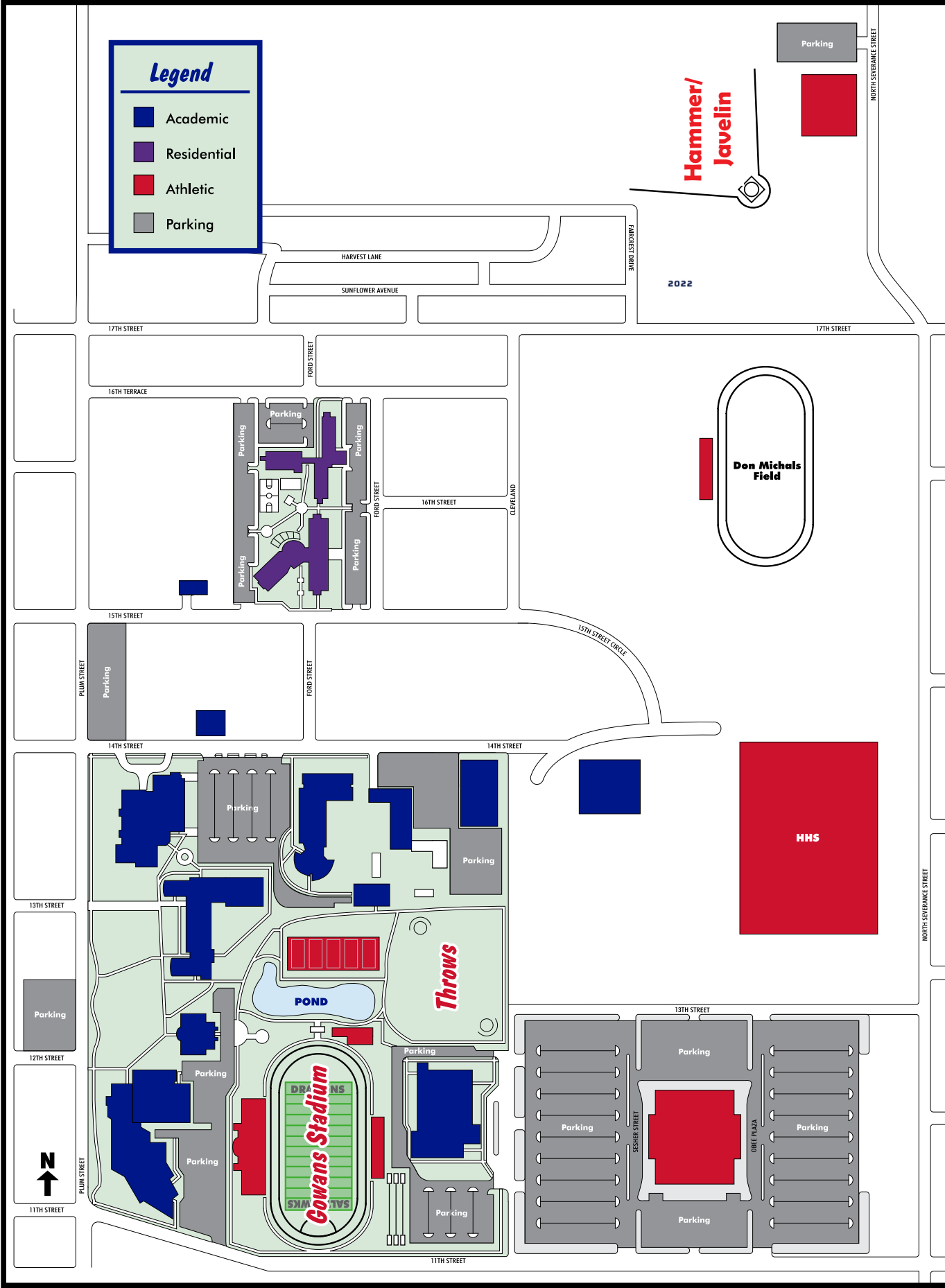
## **LOCAL ATTRACTIONS**

### **RESTAURANTS**

For a full list of restaurants, please visit: [www.visithutch.com/restaurants](http://www.visithutch.com/restaurants)

### **THINGS TO DO**

For activities, please visit: [www.visithutch.com/things-to-do](http://www.visithutch.com/things-to-do)







# 2022 NJCAA Outdoor Track and Field Championships

## Entry Procedure Verification

Please email by Tuesday, May 10, 2022 to Robert Spies (spiesr@hutchcc.edu)

**(PLEASE MAKE SURE TO CONVERT TO A PDF)**

Men \_\_\_\_\_

Women \_\_\_\_\_

I, \_\_\_\_\_ of \_\_\_\_\_  
(Coach's name) (Institution's name)

Have read and understand the entry and declaration procedures and accept responsibility for fulfilling and same.

\_\_\_\_\_  
(Signature)

**Coach's name:** \_\_\_\_\_

**School:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Cell number:** \_\_\_\_\_

**Office Number:** \_\_\_\_\_

### *Credentials/Passes*

**Number of Assistant College Coaches:** \_\_\_\_\_

**Number of Athletic Trainers:** \_\_\_\_\_

**Number of Sports Information personnel/media:** \_\_\_\_\_

**Name/location of hotel/motel your team is staying:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# FINE DESIGNS OFFICIAL CHAMPIONSHIP MERCHANDISE PROVIDER



## OFFICIAL NJCAA NATIONAL CHAMPIONSHIP MERCHANDISE

is provided exclusively by Fine Designs with an expansive list of items and customization options that include adding player numbers, team names and other NJCAA branded graphics to championship apparel. Participating championship teams can order merchandise on-site or directly from Fine Designs. Please see below for details on both options:

### **Order and Pay Onsite:**

We encourage team orders be placed on-site via a team order form and working directly with a Fine Designs rep. Payments can be made by credit/debit card or cash. Merchandise will be provided on-site. Team order forms will be provided on-site at the championship or can be accessed [HERE](#). The Team order form must be submitted on-site and is not able to be submitted prior to the event.

### **Order Direct:**

Fine Designs can be contacted via email or phone to place a custom order for a limited selection of merchandise. The order can be paid by credit card or check directly by the college. Merchandise will be shipped to the address and shipping method selected by the college and is not guaranteed to arrive by date(s) of competition. Direct orders are not able to be shipped to the championship site and will not be available for pick-up at the merchandise booth.

Contact Information for Fine Designs to place an order is below, in addition to information on merchandise pricing.



(859) 241-1265



[Midlandcustomerservice@finedesigns.com](mailto:Midlandcustomerservice@finedesigns.com)



**Fine Designs**  
IMPRINTED SPORTSWEAR